

OPERATIONS POLICIES AND PROCEDURES

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1.0 PURPOSE

The purpose of this policy is to provide program guidelines for dealing with cold weather

2.0 SCOPE

This policy applies to employees, facilitators, volunteers, and participants.

3.0 POLICY

Yukon Sourdough Rendezvous will take weather into consideration for event decisions. Including the wind chill, the temperature cutoff for outdoor activities is -35.

4.0 PROCESS

- 4.1. Participants should ensure that they dressed for appropriately for Yukon weather. Parents should ensure that their children are dressed for the weather. See Dress Code Policy for any specific criteria.
- 4.2. Event Staff will decide if it is too cold/windy/wet for outdoor programming.
- 4.3. In the event of cold weather closures, information will be posted in various media outlets with as much advance notice as possible.
- 4.4. In temperatures below -25 warming stations should be available within the proximity of the events.
- 4.5. Some events or their setup take place regardless of weather conditions (i.e. fireworks). Any staff or volunteers working in conditions of -35 or below should receive additional considerations:
 - 4.5.1. An event emergency response plan will be completed for staff working in extreme cold.
 - 4.5.2. Warming area out of the wind available at the work site.
 - 4.5.3. Staff will be supplied with hand and foot warmers.
 - 4.5.4. Hot beverages such as hot chocolate, tea, coffee will be made available.
 - 4.5.5. Recorded volunteer time will count as double in these conditions.